

**JEFFERSON COUNTY RURAL WATER DISTRICT #13**  
1951 Wellman Rd. Lawrence, KS 66044  
785-842-1502

**MONTHLY BOARD MEETING AGENDA**

**February 15, 2024, 7:00 p.m.**

**LOCATION: District Water Office - 1951 Wellman Rd.**

**Please join the meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/428640773>

**You can also dial in using your phone.**

United States (Toll Free): 1 866-899-4679

Access Code: 428 640 773

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**CALL MEETING TO ORDER:**

**GUESTS:**

**CONSENT AGENDA:**

- ✓ MINUTES FROM 1/18/2024 BOARD MEETING
- ✓ NEW CERTIFICATES – 2, TRANSFERS - 1

**TREASURER’S REPORT:**

- ✓ Financial Summary
- ✓ Unpaid Bills Report

**USDA LOAN PROJECTS:**

- ✓ Agreement
- ✓ Review & Sign QIS Service Agreement

**PLANT & DISTRIBUTION OPERATIONS MANAGER’S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report

**OFFICE OPERATIONS MANAGER’S REPORT:**

- ✓ Payment Method Review
- ✓ Accounts Receivable Aging Report
- ✓ 2 Maturing CD’s

**BUSINESS:**

- ✓ Plant & Distribution Manager Review of Emergency Water Supply Plan (06-17-2021), Municipal Water Conservation Plan (02-17-2022), Water Drought/Emergency Resolution (08-15-2019), Cross Connection Regulation (Exhibit A in Rules & Regs as of 08-19-2021), Water Source Protection Plan (12-16-2021), EPA/AWIA Emergency Response Plan, and EPA/AWIA Risk & Resilience Assessment
- ✓ Identify Attendees for KRWA Conference
- ✓ Assign Voting Delegate and Alternate Delegate for KRWA Annual Business Meeting
- ✓ Report from Nominating Committee: Deadline to Submit Written Nominations on Form Designated by the Board
- ✓ Review Meter Reader Contract (Contract Changed to 2-year Period: Review in 2024)
- ✓ Review Calendar for Next Month’s Agenda Items

**NEXT BOARD MEETING - ANNUAL & MONTHLY MEETING: MARCH 21, 2024**